



THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES  
Accessibility Advisory Committee  
AGENDA

Meeting #: 03-2017  
Date: Thursday, October 19, 2017  
Time: 7:00 p.m.  
Location: The Shores Main Floor Meeting Room **Note: Change of Location**

Pages

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Agenda

**RECOMMENDATION:**

**THAT** the agenda for the October 19, 2017 meeting of the Accessibility Advisory Committee be adopted.

4. Confirmation of Minutes from Previous Meeting

4.1 Accessibility Advisory Committee Minutes - August 10, 2017

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**RECOMMENDATION:**

**THAT** the minutes of the August 10, 2017 Accessibility Advisory Committee meeting be adopted.

5. Business Arising from Previous Minutes

5.1 Director Steve McAuley will be in attendance to discuss the following issues previously raised by the committee:

- Issues related to sidewalk snow ploughing and curb alignment
- Accessibility impacts due to the placement of garbage and recycling containers on sidewalks
- Concerns related to lower lighting levels from LED street lighting
- Implications related to the provision of electrical charging stations for accessible scooters.

**6. For Information and Discussion**

- 6.1 Discussion on Accessibility Awareness at the Forest Fall Fair
- 6.2 Discussion in regards to future tours, locations and times
- 6.3 Discussion and suggestions related to the Accessibility section of the municipal website
- 6.4 Discussion related to business cards and suggestion forms for future accessibility functions
- 6.5 Update in regards to accessibility work in progress throughout the municipality (Schedule A attached)
- 6.6 Discussion related to recommendations for 2018 budget
- 6.7 Other business

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**7. Next Meeting**

The next scheduled meeting is set for 7:00 pm Thursday, April 19, 2018.

**8. Adjournment**

**RECOMMENDATION:**

**THAT** the October 17, 2017 Accessibility Advisory Committee meeting adjourn at \_\_\_\_p.m.



# The Municipality of Lambton Shores

## THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES

### Accessibility Advisory Committee

#### MINUTES

02-2017

Thursday, August 10, 2017

7:00 p.m.

Members Present: Jordy Speake, Chair  
Councillor Rick Goodhand  
Steve Balcom  
Bill Bentley  
Tabetha Burley  
Noreen Croxford

Members Absent: Steve Mason

Staff Present: Kevin Williams, CAO  
Randy Shaw, Manager of Parks and Facilities

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1. **Call to Order**

Meeting was called to order at 7:00 pm

2. **Declaration of Pecuniary Interest**

None Declared

3. **Approval of Agenda**

**AAC17-0810-01**

**Moved By:** Noreen Croxford

**Seconded By:** Councillor Goodhand

**THAT** the agenda for the August 10, 2017 meeting of the Accessibility Advisory Committee be accepted as amended to include item 6.3 Other Business.

**Carried**

4. **Confirmation of Minutes from Previous Meeting**

4.1 **Accessibility Advisory Committee Minutes - May 18, 2017**

**AAC17-0810-02**

**Moved By:** Steve Balcom

**Seconded By:** Tabetha Burley

**THAT** the minutes of the May 18, 2017 Accessibility Advisory Committee meeting as presented be adopted. **Carried**

**5. Business Arising from Previous Minutes**

No business was brought forward beyond items 6.1 and 6.2.

**6. For Information and Discussion**

**6.1 Discussion on Accessibility Awareness at the Forest Fall Fair**

Councillor Goodhand provided a verbal update on his discussion with a member of the Fairboard. He advised that the LSAAC will be granted display space (about the size of a card table) in the exhibitor hall that does not need to be attended on a permanent basis. Furthermore, the Councillor advised that the Fairboard welcomes committee members to attend the event and “tour” for the purpose of identifying opportunities to improve public accessibility.

The CAO agreed to have staff pull together display materials including a Lambton Shores pull up banner, a display board advising of the LSAAC mandate, and contact information with a suggestion box and business cards for distribution.

The committee agreed to attend the Fair on Sunday September 24. Meeting/Parking at 11:00 am at 29 Union Street at the corner of Jefferson.

**6.2 Legacy Recreation Centre Accessible Viewing Ramp**

The Committee reviewed the site of the accessible viewing ramp at the Legacy ice rink. After a review of platform height and size, the following motion was made:

**AAC17-0810-03**

**Moved By:** Tabetha Burley

**Seconded By:** Steve Balcom

**THAT** the Legacy Ice Pad Accessible viewing ramp be extended and designed to include a small shelf, that ramp slope be increased to meet a 12:1 standard, and that no heat is required. **Carried**

**6.3 Other Business**

After a brief discussion, the CAO advised that future meeting agendas could include a standing item for review of the Accessibility Plan project listing.

The CAO confirmed that generic business cards could be made up providing municipal website contact and general accessibility enquiry information to be shared by members.

The committee requested further consideration to the placement of an Accessible Parking spot on Main Street Grand Bend, ideally mid-block or in the area of the the OPP station.

The committee discussed the establishment of a more formal meeting schedule. The suggestion agreed to was the 3<sup>rd</sup> Thursday of the meeting month, with scheduled meetings in April, June, August, and October. The next regular meeting is scheduled for October 19<sup>th</sup>.

**7. Consideration of Staff Reports**

None Considered

**8. Adjournment**

**AAC17-0810-04**

**Moved By:** Councillor Goodhand

**Seconded By:** Tabettha Burley

**THAT** the August 10, 2017 Accessibility Advisory Committee meeting adjourn at 8:06 p.m.

**Carried**

## Schedule A

### Identified Barriers for Consideration

It is recommended that Lambton Shores address the following accessibility barriers during the coming year(s). This list is not in order of priority as it is left to Council to determine those priorities in relation to the other capital needs of Lambton Shores.

<b>Legacy Centre</b>			
<i>Barrier</i>	<i>Objective</i>	<i>Year Identified</i>	<i>Status</i>
"L" shaped bars in washroom	Mobility assistance and safety.	2015	
Install tap sensors under the sink.	Make it easier for wheelchair users to turn on taps	2015	
Check slabs/ramps/ponding at entrance and emergency exits	Improved safety of egress at emergency exits	2015	Completed August 2017
Check for exterior lighting improvements	Improved safety and assistance for visually impaired.	2015	Scheduled for Nov. 2017
Sound system improvements for Council meetings	Improvements for all citizens including those with auditory impairment.	2015	Completed new system installation in 2016.

<b>Legacy Centre – Ball Diamond</b>			
<i>Barrier</i>	<i>Objective</i>	<i>Year Identified</i>	<i>Status</i>
Walkway improvements getting to ball diamond	Improved mobility access	2015	Scheduled for Nov. 2017

<b>Legacy Centre – Ice Rink</b>			
<i>Barrier</i>	<i>Objective</i>	<i>Year Identified</i>	<i>Status</i>
Design improvements to accessible viewing area	Improve access and viewing opportunities for persons unable to access the arena stands	2015	Scheduled for Oct. 2017

<b>Port Franks Community Centre</b>			
<b>Barrier</b>	<b>Objective</b>	<b>Year Identified</b>	<b>Status</b>
Water fountain too high	Consider 2-step fountain or bottle fill station	2015	
Need one button to open both doors	Ease of access	2015	Completed August 2017
Accessible doors to the "west wing"	Ease of access	2015	Completed August 2017
Lack of signage to other site amenities	Improve visual aids for site wayfinding	2015	
Washroom accessibility improvements		2015	
Check slabs/ramps/ponding at entrance and emergency exits	Improved safety of ingress and egress	2015	Completed August 2017
Public washroom signs - indicate accessible	Improve visual aids for site wayfinding	2015	
Library space limitations limiting mobility.	Improve library accessibility by moving stored materials.	2015	Completed May 2017

<b>Grand Bend</b>			
<b>Barrier</b>	<b>Objective</b>	<b>Year Identified</b>	<b>Status</b>
Boardwalk surface improvements and limited access to the beach	Further improvements for mobility challenged including beach access mat.	2016	Completed Summer 2017
Lions Park uneven pavement leading to gazebo	Improved safety and access	2016	Scheduled for Nov. 2017
Lions Park Washrooms automated closers	Improved accessibility	2016	
Arts Centre all doors need transition ramps	Improved facility access for mobility challenged	2016	

<b>Arkona</b>			
<b>Barrier</b>	<b>Objective</b>	<b>Year Identified</b>	<b>Status</b>
Seniors Centre all doors need transition ramps	Improved facility access for mobility challenged	2016	Scheduled for Oct. 2017
Seniors Centre north sidewalk too narrow and possible conflict with air conditioner	Improved accessibility for wheelchairs	2016	Scheduled for Nov. 2017
Seniors Centre north exit doors deadbolts to be changed and consider lowering AED wall mount and onsite braille signage.	Improve emergency egress and access to AED for persons with mobility devices	2016	
Define parking area and sidewalk with curb and create no parking zone to eliminate conflict with door.	Safer access for individuals with mobility challenges	2016	
Utter Park washrooms need accessibility improvements	Improved accessibility for all park users.	2016	Completed Spring 2017

Additional Accessibility Improvements completed through 2017:

- New accessible water fountain/filling stations at the Shores/Legacy and the Grand Bend Beach house.
- Improved lighting installed at the Forest Library. (interior)
- Accessible Ramp ordered for the stage at the Legacy Centre.
- Paved path installed to the new tennis courts at Esli Dodge Conservation area.