



THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES
Accessibility Advisory Committee
AGENDA

Meeting #: 02-2017
Date: Thursday, August 10, 2017
Time: 7:00 p.m.
Location: Legacy Centre - Thomas Hall, Thedford

Pages

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Agenda

RECOMMENDATION:

THAT the agenda for the August 10, 2017 meeting of the Accessibility Advisory Committee be accepted as presented.

4. Confirmation of Minutes from Previous Meeting

4.1 Accessibility Advisory Committee Minutes - May 18, 2017

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RECOMMENDATION:

THAT the minutes of the May 18, 2017 Accessibility Advisory Committee meeting as presented be adopted.

5. Business Arising from Previous Minutes
6. For Information and Discussion
 - 6.1 Discussion on Accessibility Awareness at the Forest Fall Fair
 - 6.2 Legacy Recreation Centre Accessible Viewing Ramp
7. Consideration of Staff Reports
8. Adjournment

RECOMMENDATION:

THAT the August 10, 2017 Accessibility Advisory Committee meeting adjourn at p.m.



**THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES
Accessibility Advisory Committee
MINUTES**

Thursday, May 18, 2017
7:00 p.m.

Members Present: Mayor Bill Weber
Councillor Rick Goodhand
Tabetha Burley
Noreen Croxford
Steve Balcom
Bill Bentley
Jordy Speake

Regrets: Steve Mason

Staff Present: Kevin Williams, Chief Administrative Officer
Roberta Brandon, Administrative Assistant

1. CAO Welcome, Call to Order and Nomination of 2017 Chair

CAO Kevin Williams opened the meeting with introductions to the all members.

Following a round of nominations Jordy Speake was selected Chair of the Committee and at that time took over chairing the meeting.

2. Declaration of Pecuniary Interest

Members were asked to declare any pecuniary interest that they might have with the business itemized on the agenda and none were declared.

3. Approval of Agenda

AAC17-0518-01 Moved By: Councillor Goodhand
Seconded By: Mayor Weber

THAT the agenda for the May 18, 2017 Accessibility Advisory Committee meeting as presented be approved. **Carried**

4. Confirmation of Minutes from Previous Agenda

4.1 Accessibility Advisory Committee Meeting - October 17, 2016

AAC17-0518-02 Moved By: S. Balcom
Seconded By: Councillor Goodhand

THAT the minutes of the October 17, 2017 Accessibility
Advisory Committee meeting as presented, be approved.
Carried

5. Business Arising from Previous Minutes

Kevin Williams, Chief Administrative Officer confirmed the following:

- That 2017-2019 Accessibility Plan as recommended by the committee was adopted at the Council meeting of November 15, 2016;
- That the Guide to Festivals and Outdoor Events was shared with Council on November 15, 2016; and
- That an amount of \$10,000.00 for minor accessibility improvements has been incorporated into the 2017 operating budget.

6. Correspondence

There was no correspondence to review.

7. For Information and Discussion

7.1 Review of the Accessibility Advisory Committee's Terms of Reference

Members briefly reviewed the Terms of Reference for the Accessibility Advisory Committee.

7.2 Review of the 2017-2019 Accessibility Plan

The Committee briefly discussed prior input into development of the Accessibility Plan and confirmed its availability on the municipal website as well as contact information for anyone wishing to report a concern or ask related questions. The Committee also discussed how the attached Schedule A provides guidance for accessibility improvements and how that listing could be updated as new issues are identified.

7.3 Discussion Related to 2017 Committee Objectives including Facility Tours and Plans for 2017 Lambton Shores Accessibility Day

In relation to the 2017 Committee objectives, members discussed the following:

- The \$10,000.00 budget allocation for minor accessibility improvements to municipal facilities;
- A desire to increase media relations
- Confirmation that the 2018 municipal election will meet accessibility requirements.
- Confirmation that seasonal staff have received “How may I help you” accessibility training;
- Issues related to sidewalk snow ploughing and curb alignment (Staff to follow up);
- Accessibility impacts due to the placement of garbage and recycling containers on sidewalks (Staff to follow up);
- Concerns related to lower lighting levels from LED street lighting (staff to follow up);
- The committee confirmed its willingness to be consulted with regard to municipal building renovations;
- An idea was shared regarding electrical charging stations for accessible scooters (Staff to follow up); and
- Councillor Goodhand shared ideas discussed with the Forest Fairboard and offered to follow up.

AAC17-0518-03 Moved By: S. Balcom
Seconded By: B. Bentley

THAT a tour of the Forest Fair Grounds be conducted by the Accessibility Advisory Committee during the Forest Fall Fair; and

THAT the Accessibility Advisory Committee consider running a booth at the Fair to promote public awareness of accessibility issues. **Carried**

8. Next Meeting

AAC17-0518-04 Moved By: Councillor Goodhand
Seconded By: N. Croxford

THAT the next meeting of the Accessibility Advisory Committee be held August 3, 2017. **Carried**

9. Adjournment

AAC17-0518-05 Moved By: Councillor Goodhand
Seconded By: B. Bentley

THAT the May 18, 2017 Accessibility Advisory Committee meeting adjourn at 8:18 p.m. **Carried**