



**THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES
PARKS AND RECREATION ADVISORY COMMITTEE MEETING
AGENDA**

Meeting #: 03-2017
Date: Tuesday, December 5, 2017
Time: 3:00 p.m.
Location: Legacy Centre - Thomas Hall, Thedford

Pages

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Approval of Agenda**

RECOMMENDATION:

THAT the agenda for the December 5, 2017 Parks and Recreation Committee meeting as presented be approved.

4. **Confirmation of Minutes from Previous Meetings**

RECOMMENDATION:

THAT the minutes from the Lambton Shores Parks and Recreation Meeting held on November 14, 2017 as presented, be adopted.

- 4.1 **Parks and Recreation Committee Meeting Minutes - November 14, 2017** 2 - 3

5. **Presentations**

- 5.1 **Montieth Brown Planning Consultants Recreation and Leisure Master Plan Update** 4 - 5

6. **Staff Reports**

7. **New Business**

8. **Adjournment**



**THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES
PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES**

02-2017
Tuesday, November 14, 2017
6:30 p.m.

Members Present: Bill Weber
Paul Augustine
Jerry Bongers
Kevin Bryson
Heidi Dinel
Members Absent: Ronn Dodge
Kandis Tieman
Staff Present: Ashley Farr
Alda Bongers

1. Call to Order

Welcome, Call to Order

2. Declaration of Pecuniary Interest

3. Approval of Agenda

Moved By: Kevin Bryson
Seconded By: Jerry Bongers

THAT the agenda for the November 14, 2017 Parks and Recreation Committee meeting as presented be approved.

Carried

4. Confirmation of Minutes from Previous Meetings

4.1 Parks and Recreation Committee Meeting Minutes - August 21, 2017

Moved By: Bill Weber
Seconded By: Kevin Bryson

THAT the minutes from the Lambton Shores Parks and Recreation committee meeting held on August 21, 2017 as presented be adopted.

Carried

5. Staff Reports

5.1 Recreation and Leisure Services Master Plan Update RFP Selection

Moved By: Heidi Dinel

Seconded By: Jerry Bongers

THAT Report DCS 62-2017 regarding the “Recreation and Leisure Services Master Plan Update RFP Selection” be received for information.

Carried

6. New Business

7. Adjournment

Moved By: Bill Weber

Seconded By: Kevin Bryson

THAT the November 14, 2017 Parks and Recreation Committee meeting adjourn at 6:50 p.m. The next meeting will be at the call of the chair.

Carried

Steering Committee Meeting #1

AGENDA

December 5, 2017
3:00 pm to 5:00 pm
Legacy Centre
16 Allen Street, Thedford

Meeting Purpose:

Kick-off the Master Plan Update.
Firm up project scope, tasking and timing.
Discuss planning for consultations.
Allow for broader plan discussion.

3.00 – 3.05

Welcome / Introductions

Led by Municipality of Lambton Shores

3.05– 3.10

Purpose of the Master Plan Update

Led by Monteith Brown

3.10– 3.20

Work Plan / Gantt Chart Review

Led by Monteith Brown

3.20 – 3.30

Consultation Initiatives

All Participants

3.30 – 4.45

Project Goals, Expectations & Discussion Points

All Participants

- Refer to back of the page for Discussion Topics

4.45 – 4.50

Communication Protocols

All Participants

4.50 – 4.55

Other Business / Closing Remarks

All Participants

5.00

Adjourn

Discussion Topics

1. What are the expectations for the Master Plan Update and how are they different than the 2011 Master Plan?
2. How is Lambton Shores changing and how is this changing the use of programs, parks and facilities?
3. What are the major accomplishments achieved by the Municipality since the Recreation & Leisure Services Master Plan was approved in 2011?
4. What has not been accomplished since the implementation of the 2011 Recreation & Leisure Services Master Plan that you had hoped to see completed?
5. What are the hot button issues facing the community?
6. What are the most pressing needs or priority areas in the provision of parks, recreation facilities, programs, events, and services over the next:
 - 1 to 2 years?
 - 3 to 5 years?
 - 5 to 10 years?
7. What **obstacles, barriers or constraints** face Lambton Shores in achieving these priorities? What **opportunities** exist or should be pursued to overcome these obstacles, barriers or constraints to achieve desired outcomes?
8. What **advice** would you give to the Municipality and the Consultants as they go about the update to Recreation & Leisure Services Master Plan?